

Agriculture

Business & Administration

Butchery

Customer Service

Dentel

Engineering

Equine

Filmess

Food Manufacturing licinenessing & Barbering licspitality & Cataring Management¹ Recruitment

Warehousing

The way forward with Apprenticeships

Apprenticeships



Further & higher education

Full time employment

Apprenticeship

Are you finding it difficult to make the right choice about your future?

Should you follow the route into higher education or should you try to get a full time job?

There is an alternative; try an Apprenticeship!

Traditionally on leaving full time education you had two options – continue with education or enter employment, to begin earning.

Becoming an Apprentice you can do both!

About Apprenticeships

An Apprenticeship is a real job where you receive on-the-job training, learn job-specific skills, gain a recognized qualification and earn a salary. They are a partnership between the Apprentice, employer and training provider. Apprenticeships have been co-created by the industry you want to be a part of. You can gain the knowledge and skills you need to succeed in your chosen career.

To become an Apprentice, you must be living in England, not be in full-time education and not have a degree. Some Apprenticeships have entry requirements but these vary according to each Apprenticeship.

Apprentices do not have to pay anything towards their Apprenticeship, the employer will pay you a salary which is the minimum wage of £4.81 per hour *Correct as of April 2022 *. However, many employers pay more than this.

There are three levels of Apprenticeships

Intermediate	Advanced	Higher
Apprenticeship	Apprenticeship	Apprenticeship
Level 2	Level 3	Level 4
equivalent GCSE	equivalent to A Level	equivalent to foundation degree
		Level 5 equivalent to full degree



Finding an Apprenticeship

We at Poultec can help you find an employer who is looking for an Apprentice just like you, matching your interests, experience and opportunities to your chosen career area.

We have live Apprenticeship vacancies which change weekly on our website, take a look! For any more information or to become an Apprentice please contact us.



Why choose Poultec?

At Poultec it is our mission to provide high quality, flexible learning opportunities across a diverse range of sectors that meets the needs of both employers and learners. We understand that deciding which direction to take after school is a difficult decision and therefore we are able to help you every step of the way making sure you achieve your career aspirations.

Our highly skilled tutors and trainers, combined with our excellent facilities and quality training lead us to be recognised by Ofsted as a good training provider.





Apprenticeships in AGRICOLFORE

Agriculture is the process of producing food, feed, fiber and many other desired products by the cultivation of certain plants and the raising of livestock.

11 billion chicken eggs are laid in the UK each year!

AGRICULTURE

About Agriculture (Poultry Production)

Poultry farming is the form of animal husbandry which raises domesticated birds such as chickens, ducks, turkeys and geese to produce meat or eggs for food. This work requires you to be physically fit, reliable, responsible, able to work alone or as part of a team and enjoy working with animals in an outdoor environment.

About the Apprenticeship

The Agricultural Apprenticeship is focused within the Poultry industry supplying you with the ability and understanding required to progress on a Poultry farm. You could work on a number of different sites including rearing farms, breeding farms, commercial egg sites and hatcheries. Completing tasks such as monitoring and maintaining biosecurity, establishing and maintaining egg production, brood and grow young birds, hatch and dispatch Poultry, plus preparing birds for transportation.

You will work day to day with other employees on the farm gaining on-the-job training and our experienced poultry tutors will visit the workplace monthly to provide on-site training, support and set tasks via an online portfolio for you to complete in-between visits.

The final part of the Apprenticeship will require you to complete an End Point Assessment (EPA), this will be carried out by an independent assessor. The EPA can include a professional discussion, multiple choice knowledge test and an observation or a professional discussion, written knowledge test and observation depending on what level Apprenticeship you are completing. Your tutor will help prepare you and ensure that you are totally ready for this!

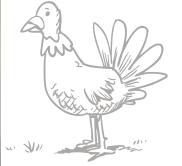


Where could this Apprenticeship take me?

After achieving the Agricultural (Poultry Production) Apprenticeship there are opportunities to continue your studies with a higher Apprenticeship or it could lead to more senior role within the poultry industry for instance leadership or management.

What next?

To discover more about the Agricultural (Poultry Production) Apprenticeships or to become an Apprentice, please contact us.





www.

Administrators work on the day-to-day task in an office environment. Every organization has an administrative role, so you can work almost anywhere.

97% of employers say that effective administration is essential to their business!

BUSINESS & ADMINISTRATION

About Business Administration

Administration covers roles that involve organising people and resources, including, executive assistants, secretaries, administration assistants, data entry clerks and office juniors. Without them, information would be hard to find, meetings would be missed and businesses would be less productive.

About the Apprenticeship

The Business and Administration Apprenticeship provides you with the skills and knowledge needed to progress in a business support role. Areas covered include administration, communication, providing reception services, IT skills and specialist areas including legal and medical.

You will be working alongside other employees within the company gaining on-the-job training, your duties will depend on your employer. This work requires a strong sense of responsibility, accuracy and attention to detail. To accompany the study side of the Apprenticeship experienced Poultec tutors will visit the workplace monthly teaching and developing your skills and knowledge as well as setting written work via an online portfolio.

The final part of the Apprenticeship will require you to complete an End Point Assessment, this will be carried out by an independent assessor. It will consist of a multiple-choice test, portfolio-based interview and a project presentation. Your tutor will help prepare you and ensure that you are totally ready for this!



Where could this Apprenticeship take me?

Following a Business and Administration Apprenticeship there are opportunities to continue your studies with a higher Apprenticeship or it could lead to more senior role within the administrative team such as leadership or management.

What next?

To discover more about the Business and Administration Apprenticeship or to become an Apprentice, please contact us.



Apprenticeships in BUTCHERY

Apprenticeships

Butchery is the second oldest profession in the world, introduced approximately 1.8 million years ago. Recent media publicity has raised the profile of locally sourced meats which has made customers more aware of the origins of their food, making the local butcher a more popular choice for the consumer. 0

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There are around 5,409 traditional butcher shops in the UK!

BUTCHERY

About Butchery

A butcher is a person who may slaughter animals, dress their flesh, sell their meat, or participate within any combination of these three tasks. They may prepare standard cuts of meat and poultry for sale in retail or wholesale food establishments.

About the Apprenticeship

The Butchery Apprenticeship is designed to equip Apprentices with the skills, knowledge and behaviours required by a butchery employer. You will perform several tasks including sourcing and buying stock, taking delivery and/or collecting stock, storing meat appropriately, using machinery to prepare meat, serving customers over the counter and/or delivering meat to customers and offering advice on suitable meats, cuts, and preparation/cooking techniques.

You will work closely with other employees in either a retail butchery or factory environment depending on where you are employed. They will instruct you on everyday tasks helping you gain on-the-job training. Our experienced tutors will visit the workplace monthly to supply on-site training, support and set tasks via an online portfolio for you to complete in-between visits.

The last part of the Apprenticeship requires you to complete an End Point Assessment which is an independent assessment consisting of a multiple-choice test, practical skills assessment and a vocational competence discussion. Our tutors are here to help prepare you and ensure that you are totally ready for this!



Where could this Apprenticeship take me?

After achieving the Butchery Apprenticeship there are opportunities to continue your studies with a higher Apprenticeship or progress onto becoming a butchery supervisor or opening/ owning your butchery shop. You will also be recognised by the Institute of Meat (IOM).

What next?

To discover more about the Butchery Apprenticeship or to become an Apprentice, please contact us.



Apprenticeships in CUSTOMER SERVICE

Customer Service helps customers have an easy, enjoyable experience within the company and is much more than just solving problems. Improving customer retention by just 5% leads to a 25% to 95% profit increase!

CUSTOMER SERVICE

About Customer Service

Customer Service is the support and service you offer customers before, during, and after a purchase. This makes it a very important part of business and each industry requires different levels of customer service, in the end, the idea of a well-performed service is that of increasing revenues.

About the Apprenticeship

The Customer Service Apprenticeships will enable you to recognise good practice in Customer Service and you'll be able to deal with both routine and more difficult customers. You will become confident about using customer service language and understand the processes designed to make customer service more effective.

You will work closely with other employees within the company gaining on-the-job training, your duties will depend on your employer but generally include processing orders and transactions, delivering information about a company's offerings, handling customer complaints, collecting and analyzing customer feedback. To accompany the study side of the Apprenticeship, experienced Poultec tutors will visit the workplace monthly teaching and developing your skills and knowledge as well as setting written work via an online portfolio.

The last part of the Apprenticeship requires you to complete an End Point Assessment which is an independent assessment consisting of a showcase, a practical observation, a professional discussion or a practical observation, a work-based project and professional discussion depending on what level Apprenticeship you are completing. Your tutor will help prepare you and ensure that you are totally ready for this!





Where could this Apprenticeship take me?

Following a Customer Service Apprenticeship there are opportunities to continue your studies with a higher Apprenticeship or it could lead to more senior role within the team such as leadership or management.

What next?

To discover more about the Customer Service Apprenticeships or to become an Apprentice, please contact us.



Apprenticeships in DENTRAL

Dental and oral health is an essential part of your overall health and well-being. Poor oral hygiene can lead to dental cavities and gum disease, and has also been linked to heart disease, cancer, and diabetes. Maintaining healthy teeth and gums is a lifelong commitment!

DENTAL

About Dental

Dental workers are part of a health team who help treat patients and give advice on how to look after oral health. Their job includes cleaning teeth, correcting bite issues, performing surgeries and extractions, and other duties to ensure that their patient's teeth and mouths are healthy.

About the Apprenticeship

The Dental Nursing and Practice Manager Apprenticeships provide specialised training for dental health professionals. It includes chair-side support and a high level of patient care, as well as managing all non-clinical aspects of a dental surgery, leading a practice team and achieving excellent patient care and cost efficiency.

You will be working with other employees within the dental surgery gaining on-the-job training, your duties will depend on your employer. This work requires customer care, problem solving, analytical and logical skills. To accompany the study side of the Apprenticeship experienced Poultec tutors will visit the workplace monthly teaching and developing your skills and knowledge as well as setting written work via an online portfolio.

The final part of the Apprenticeship will require you to complete an End Point Assessment, this will be carried out by an independent assessor. It will consist of an observation in practice and a professional discussion. Your tutor will help prepare you and ensure that you are totally ready for this!





Where could this Apprenticeship take me?

Following a Dental Apprenticeship, you could continue your study with a higher apprenticeship or your career options might include becoming a hygienist.

What next?

To discover more about the Dental Apprenticeships or to become an Apprentice, please contact us.

Apprenticeships in ENGINEERING

Engineering is the designing, testing and building of machines, structures, and other items, including bridges, tunnels, roads, vehicles, and buildings using math's and science. The word 'engineer' comes from a Latin word meaning 'cleverness'! QMI

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ENGINEERING

About Engineering

Traditionally engineers work across five broad disciplines – Aerospace/ aeronautical, chemical, civil, electrical, mechanical and structural. Engineering is the design, production and maintenance of the fundamental processes and materials we enjoy in everyday life.

About the Apprenticeships

The Engineering Apprenticeship is tailored to a variety of industries through the selection of units, to ensure that the Apprenticeship is suited to your place of work. ou could carry out a range of engineering operations. These will include ensuring machines and equipment used are maintained, serviceable, dealing with breakdowns, restoring components and |systems and much more.

You will receive on-the-job training from other employees helping you gain practical experience within the industry. Our experienced tutors will visit the workplace monthly to supply on-site training, support and set tasks via an online portfolio for you to complete in-between visits.

The final part of the Apprenticeship requires you to complete an End Point Assessment which is an independent assessment made up of a practical observation and a professional discussion. Your tutors are here to help prepare you and ensure that you are totally ready for this!





Where could this Apprenticeship take me?

On successful completion of the Engineering Apprenticeship there are opportunities to continue your studies with a higher Apprenticeship or it could become an engineering craftsperson or technician in your particular industry. You could also specialise, for example in CNC machining, welding or heavy vehicle mechanics.

What next?

To discover more about the Engineering Apprenticeship or to become an Apprentice, please contact us.

Apprenticeships in EQUINE

Apprenticeships

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The Equine industry, is the activity associated with horses or other members of the horse family. There are lots of different job roles within the equine industry including professional rider, breeder, exercise rider, trainer, sales, racing, mounted police, transporter, groom, dental technician, farrier, massage therapist, vet, yard manager, feed sales rep and tack shop owner.

The equine industry is the second-largest rural employer in the UK!



About Equine

The Equine industry is very varied and involves activities based on the use of horses, suppliers of horse-related goods and services requested by horse owners. These activities include professional and leisure activities. The majority of individuals become involved in the equine industry for leisure. Many professionals in the industry make a good living.

About the Apprenticeships

Equine Apprenticeships are aimed at grooms or yard managers and are adaptable, meaning they can be carried out on a variety of yards from stud farms to welfare charities. Tasks will include best practice in the care and handling of horses, preparing horses for public appearance, tacking up and preparing horses for exercise, day-to-day routines to ensure high standards of horse welfare and tracking horse nutrition and fitness.

You will gain on-the-job training from other employees helping you obtain practical experience within the industry. To accompany the study side of the Apprenticeship experienced Poultec tutors will visit the workplace monthly to supply on-site training, support and set tasks via an online portfolio for you to complete in-between visits.

The final part of the Apprenticeship requires you to complete an End Point Assessment which is an independent assessment made up a multiple-choice test, a practical observation and a professional discussion. Your tutors are here to help prepare you and ensure that you are totally ready for this!





Where could this Apprenticeship take me?

After achieving the Equine Apprenticeship there are opportunities to continue your studies with a higher Apprenticeship or you could become head groom, traveling groom or yard manager/ owner.

What next?

To discover more about the Equine Apprenticeship or to become an Apprentice, please contact us.



Apprenticeships in FITPNESS

Apprenticeships

Fitness is a state of health and well-being and the ability to perform aspects of sports, occupations and daily activities. Fitness is generally achieved through nutrition, moderate-vigorous physical exercise, and sufficient rest along with a formal recovery plan. Being fit boosts your energy, raises your mood, helps you sleep, and improves your immune system!

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About Fitness

The Fitness industry includes any person, company, or entity that focuses on exercise, health, and overall maintenance of the body. Fitness has become extremely diverse in the range of services and facilities it offers; varying from large scale leisure centers and gyms, to individual personal trainers traveling to clients and structured group classes either in person or online. Jobs within the fitness industry include fitness instructor, personal trainer, gym assistant and physiotherapist.

About the Apprenticeships

The Fitness Apprenticeships are made to develop your skills and knowledge and enable you to demonstrate competence while working with individuals and groups of clients in a work-based personal training setting. You will be assessing the physical and health conditions of clients, creating appropriate exercise plans, monitoring their improvement and explaining applicable safety rules and regulations of equipment.

You will gain on-the-job training from other employees helping you obtain practical experience within the industry. To accompany the study side of the Apprenticeship experienced Poultec tutors will visit the workplace monthly to supply on-site training, support and set tasks via an online portfolio for you to complete in-between visits.

The final part of the Apprenticeship requires you to complete an End Point Assessment which is an independent assessment made up a practical observation, a presentation and a professional discussion. Your tutors are here to help prepare you and ensure that you are totally ready for this!



Where could this Apprenticeship take me?

Once you have accomplished the Fitness Apprenticeship there are opportunities to continue your studies with a higher Apprenticeship or you could become a personal trainer, fitness management or a specialist instructor.

What next?

To discover more about the Fitness Apprenticeship or to become an Apprentice, please contact us.



Apprenticeships in FOOD MANUFACTURING

The food and drink industry is a complex, global network of diverse businesses that supplies most of the food and drink consumed by the world's population.

The industry has a turnover of more than £105bn, accounting for 20% of total UK manufacturing as the biggest manufacturing sector in the country!

FOOD MANUFACTURING

About Food Manufacturing

Food manufacturing refers to transforming raw ingredients into edible products. Companies in the food and drink manufacturing industry produce a wide range of packaged consumer foods and drinks that we then see in our supermarkets or at our local butchers.

About the Apprenticeship

The Food Manufacturing Apprenticeship contains mandatory knowledge and competency units in areas including the importance of standard operating procedures, food safety and HACCP, product quality, health, safety and environmental standards, product changeovers and task handovers, continuous improvement and measuring performance of processes.

Your employees will assist you on daily task providing you with on-the-job training and our experienced tutors will visit the workplace monthly to supply on-site training, support and set tasks via an online portfolio for you to complete in-between visits.

To complete the Apprenticeship, you will undergo an End Point Assessment which is an independent assessment consisting of a multiple-choice test, a practical observation, a professional dialogue and interview. Your tutors are here to help prepare you and ensure that you are totally ready for this!



Where could this Apprenticeship take me?

Following completion of the Food Manufacturing Apprenticeship there are opportunities to progress into a more senior role within the company such as team leader or supervisor.

What next?

To discover more about the Food Manufacturing Apprenticeships or to become an Apprentice, please contact us.



Apprenticeships in HAIRDRESSING & BARBERING

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Apprenticeships

A hairdresser or barber are a person whose occupation is to cut and style hair in order to change or maintain a person's image. This is achieved using a combination of hair coloring, haircutting, grooming, shaving and styling. Hairdressing is one of the oldest professions in the UK and is in the top 10 most popular Apprenticeships!

HAIRDRESSING & BARBERING

About Hairdressing & Barbering

This industry provides hairdressing and barbering services through hair salons, barbers shops or self-employment. Hairdressing services include hair washing, trimming and cutting, setting, dyeing, tinting, blow drying, straightening men or women's hair. Barbering services include cut, dress, groom, style and shave men's hair or beards.

About the Apprenticeships

The Hairdressing and Barbering Apprenticeship is designed to provide hands-on practical work within a salon or barbershop. You will be undergoing tasks such as greeting customers, shampooing hair, cutting, cleaning, re-stocking products, answering phone calls, booking appointments and giving clients hair advice and style ideas.

You will work beside other employees who will contribute to on-the-job training assisting you to gain practical experience within the industry. Our experienced tutors will visit the workplace monthly to supply on-site training, support and set tasks via an online portfolio for you to complete in-between visits.

The final part of the Apprenticeship requires you to complete an End Point Assessment which is an independent assessment consisting of a knowledge test, a practical observation and a professional discussion. Your tutors are here to help prepare you and ensure that you are totally ready for this!



Where could this Apprenticeship take me?

After successfully completing the Hairdressing & Barbering Apprenticeship there are opportunities to continue your studies with a higher Apprenticeship or it could lead to becoming a full-time hairdresser/barber, opening and running your own salon, doing hair styles for photo shoots, weddings or cutting and styling hair for the rich and famous.

What next?

To discover more about the Hairdressing & Barbering Apprenticeship or to become an Apprentice, please contact us.

Apprenticeships in HOSPITALITY & CATERING

Apprenticeships

poultec the training specialists

> The Hospitality and Catering sector can include working in various environments such as pubs, bars and nightclubs; restaurants; self-catering accommodation, holiday center's travel and tourist services; visitor attractions and hotels. Hospitals, prisons, schools armed forces and social care.

The hospitality industry is the 4th biggest employer in the UK, accounting for 3.2m jobs!

HOSPITALITY & CATERING

About Hospitality & Catering

The hospitality industry is a broad category within the service industry that includes lodging, food and drink service, event planning, travel and tourism. It includes hotels, tourism agencies, restaurants, cafés and bars.

About the Apprenticeships

The Hospitality and Catering Apprenticeship is designed to fit either a front of house or kitchen/chef job role. You may be completing tasks such as managing budgets, providing customer service, supervising others, coordinating events, overseeing food and beverage or prepping, making and cooking food for service.

You will work alongside other employees and they will issue on-the-job training helping you gain practical experience within the industry. Our experienced tutors will visit the workplace monthly to supply on-site training, support and set tasks via an online portfolio for you to complete in-between visits.

The last part of the Apprenticeship requires you to complete an End Point Assessment which is an independent assessment consisting of a multiple-choice test, a practical observation, a project and a professional discussion. Your tutors are here to help prepare you and ensure that you are totally ready for this!





Where could this Apprenticeship take me?

Following successful achievement of the Hospitality and Catering Apprenticeship there are opportunities to continue your studies with a higher Apprenticeship or it could lead to becoming a head chef, team leader, supervisor or manager.

What next?

To discover more about the Hospitality & Catering Apprenticeship or to become an Apprentice, please contact us.

Apprenticeships in MANAGEMENT

Apprenticeships

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Management includes the activities of setting the strategy of an organisation and coordinating employees to accomplish its objectives. This happens through the application of available resources, such as financial, natural, technological, and human resources.

Effective managers positively impact all areas that drive organisational success!

MANAGEMENT

About Management

Managers and team leaders oversee one or more employees or departments to make sure they carry out assigned duties as required. Responsibilities include making company resources (products, people, money, time) in order to keep the wheels turning and generate a profit.

About the Apprenticeships

The Management Apprenticeship is aimed at existing managers to help develop and improve their skills, techniques and strategies. You will be leading teams, helping grow, and maintain full control over the business and its performance all at the same time.

You will complete on-the-job training and to accompany the study side of the Apprenticeship our experienced tutors will visit the workplace monthly to supply on-site training, support and set tasks via an online portfolio for you to complete in-between visits.

The final part of the Apprenticeship requires you to complete an End Point Assessment which is an independent assessment consisting of a multiple-choice test, a portfolio-based interview and a project presentation. But no need to stress our tutors are here to help prepare you and ensure that you are totally ready for this!







Where could this Apprenticeship take me?

After achieving the Management Apprenticeships, you can register as full members with the Chartered management institute and/or the Institute of leadership and management, and those with three years of management experience can apply for Chartered manager status through the CMI.

What next?

To discover more about the Management Apprenticeship or to become an Apprentice, please contact us.

Apprenticeships in RECRUITMENT

Apprenticeships

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Recruiters are responsible for all aspects of recruiting, from sourcing candidates to scheduling interviews and beyond. At any given time, an estimated 30% of employers are actively seeking a staff member!

RECRUITMENT

About Recruitment

Recruitment is the overall process of identifying, sourcing, screening, shortlisting, and interviewing candidates for jobs within an organisation.

About the Apprenticeships

The Recruitment Apprenticeship will involve identifying and securing job opportunities within client organisations. You will be attracting candidates and successfully placing them in jobs. A recruitment consultant may focus on the supply of flexible workers, permanent placements or a combination of both.

You will work with other employees within the company gaining on-the-job training, your duties will depend on your employer but you will mostly be screening candidates and drawing up shortlists of candidates for clients to interview and organising interviews and selection events. To accompany the study side of the Apprenticeship experienced Poultec tutors will visit the workplace monthly teaching and developing your skills and knowledge as well as setting written work via an online portfolio.

The final part of the Apprenticeship requires you to complete an End Point Assessment which is an independent assessment consisting of a project assignment and a professional discussion. Your tutor will help prepare you and ensure that you are totally ready for this!



Where could this Apprenticeship take me?

After succeeding a Recruitment Apprenticeship there are opportunities to continue your studies with a higher Apprenticeship or it could lead to more senior role within the team such as leadership or management.

What next?

WE ARE HIRING

To discover more about the Recruitment Apprenticeships or to become an Apprentice, please contact us.



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Apprenticeships in WAREHOUSING

Apprenticeships

Warehousing is the process of storing physical inventory for sale or distribution. Warehouses are used by all different types of businesses that need to temporarily store products in bulk before either shipping them to other locations or individually to end consumers.

One of the most useful tools in warehouse storage practices is the pallet, was invented in 1930 by Hollywood character actor Eugene Pallette!

WAREHOUSING

About Warehosuing

A warehouse is a building for storing goods they are used by manufacturers, importers, exporters, wholesalers, transport businesses, customs, etc. They are usually large plain buildings on industrial parks at the outskirts of cities, towns, or villages. Warehouses safely and securely store products in an organised way to track where items are located, when they arrived, how long they have been there, and the quantity available to manage stock levels.

About the Apprenticeships

The Warehousing Apprenticeship will include operating specialist machinery to get things onto, down from and to high storage spaces, keeping goods at low temperatures and improving your spatial awareness, so that you can quickly and efficiently load objects of different shapes and sizes.

You will work with other employees within the company gaining on-the-job training, your duties will depend on your employer but you will mostly be hands on in the warehouse. To accompany the study side of the Apprenticeship experienced Poultec tutors will visit the workplace monthly teaching and developing your skills and knowledge as well as setting written work via an online portfolio.

The final part of the Apprenticeship requires you to complete an End Point Assessment which is an independent assessment which includes a knowledge and behavior test and a practical assessment. Your tutor will help prepare you and ensure that you are totally ready for this!





Where could this Apprenticeship take me?

Once you have accomplished the Warehousing Apprenticeship there are opportunities to continue your studies with a higher Apprenticeship or it could lead to more senior role within the team such as supervisor, team leader or management.

What next?

To discover more about the Warehousing Apprenticeships or to become an Apprentice, please contact us.





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Directions

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