

### **Financial Help for 16-19 Students 2023/2024**

This guidance is for students who are under the age of 19 on 31st August 2023

The 16 to 19 Bursary Fund provides financial support to help students overcome specific financial barriers to participation so they can remain in education. There are 2 types of 16 to 19 bursaries: bursaries for defined vulnerable groups and discretionary bursaries. You are able to apply for one of these bursaries only.

#### **Eligibility**

A student must be aged 16 or over but under 19 at 31 August 2023 to be eligible for help from the bursary fund in the 2023 to 2024 academic year.

Students aged 19 or over are only eligible if they are continuing a study programme they began aged 16-18 (19+ continuers) or if they are aged 19-24 with an Education, Health and Care Plan (EHCP).

#### **Discretionary Bursary**

If your combined household income is less than £19,380 per year or between £19,380 and £22,000 a year and you have proof of benefits or self-employed income then you can apply for Bursary.

You will need to attach the following documents as evidence:

*Proof of residency, and proof of benefits:*

Last P60, three most recent monthly Universal Credit Award statements, three consecutive payslips or proof of self-employment. Failure to provide this documentation will result in an unsuccessful bursary claim.

#### **Vulnerable Bursary**

To apply for this Bursary you will need to be able to tick one of the following, and attach copies of the documents as evidence:

Are you in, or have you recently left local authority care?

Do you get Universal Credit in your own right?

Do you get DLA in your name, and ESA?

Do you get DLA in your name and Universal Credit?

Do you get PIP in your own name and ESA?

Do you get PIP in your own name and UC?

#### **When can I apply?**

Bursary applications can be made from July 2023. We will consider all applications and the Poultec Contracts Team will review your application for financial support and apply current funding rules to confirm your eligibility for the support requested. Students must be enrolled and have started a course before a bursary payment can be made.

### **How can I apply?**

We have an application form which can be completed with your course tutor. Please ensure you provide all supportive documentation. Failure to do this may result in a delayed or unsuccessful bursary claim.

### **What can the discretionary bursary fund help me with?**

- The cost of transport if you live over 2 miles away from your training base, based on the most cost-efficient method of getting to college
- Books and equipment for the course
- Free meal

### **How do I get my free meals?**

We can put £5 a day towards a lunch from our student menu within the Poultec Café

If you attend lessons off site, you will receive £5 per session from your course tutor towards your daily lunch.

### **Appeals procedure**

If your application is declined, please contact us and we will be happy to explain to you why this has happened. It may be that we need you to provide us with more information in the first instance.

### **Fraud**

Any application which is found to be fraudulent through false representation of household income or of other eligibility rules may be cancelled. The money will be recovered, the student will be subject to disciplinary procedure and the matter will be referred to the Police.

### **Contact us**

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