

# Get Set >>>

A guide to Traineeships for Young People

Traineeships



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Traineeships

poultec  
the training specialists

# What is a Traineeship?

A Traineeship is a new training programme launched by Government to support young people moving from education onto an Apprenticeship or into employment. The programme is aimed at 16-19 year olds who are not employed and have little work experience, but are focused on gaining employment.

A Traineeship is a programme which lasts up to six months and is made up of both classroom based training and work experience. The key focus of a Traineeship is providing you with real life work experience and relevant training to prepare you for work, including training in Maths and English.

# What will I gain from a Traineeship?

A Traineeship allows you to develop the skills that an employer is looking for. During your Traineeship you will gain at least six weeks work experience with an employer who will provide a formal reference on completion and will also guarantee you an interview.

During classroom based sessions you will learn important work preparation skill such as CV writing, job searching, interview techniques and inter-personal skills. In addition to this you will also gain Functional Skills qualifications in Maths and English.

Following your Traineeship you will progress onto an Apprenticeship or into employment.

# Do I have to pay for a Traineeship?

No, Poultec will obtain funding on your behalf from the Education Funding Agency.



## How do I find an employer?

*Poultec Training already has established links with employers who are keen to offer a work placement for those on a Traineeship.*

We would be able to match you with an employer who would give you work experience suitable for your career aspirations. Alternatively, if you know of an employer who would like to offer you work experience, this is also possible.

## Do I get paid?

*Whilst you will not get paid a wage while completing your Traineeship, you will gain valuable skills to enhance your employability following your programme.*

After completing a Traineeship you can progress onto an Apprenticeship or into employment where you will be paid a wage.

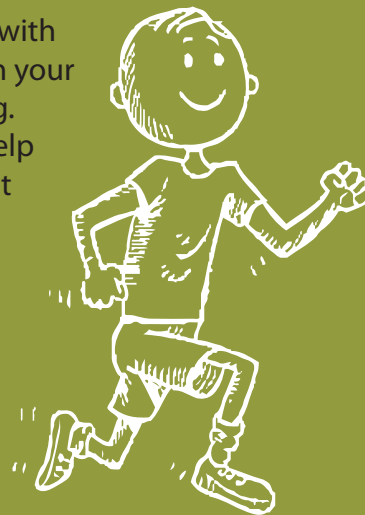
## Why choose Poultec for your Traineeship?

Poultec has established and continues to develop strong relationships with industry. These relationships enable us to provide high-quality training specific to the needs of both the business and the student. We can offer Traineeships in Business Administration, Hospitality & Catering, Information Technology, Hair & Beauty, Retail and Butchery. Whilst we can't guarantee employment on completing a Traineeship, it does provide an excellent foundation to give you the right skills for progressing onto further learning or employment.

Poultec's dedicated team are on-hand to discuss with you your options when leaving school, assist with your application and support you during your learning. After you have completed your Traineeship we help you move to the next stage whether employment or an Apprenticeship.

For more information contact us 01362 850983 or e-mail [enquiries@poultec.co.uk](mailto:enquiries@poultec.co.uk).

Scan for more details



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